

**GOVERNMENT OF PUDUCHERRY**  
**DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT**  
**PUDUCHERRY STATE DISASTER MANAGEMENT AUTHORITY**

No.01/DRDM/PSDMA/NEM/2025

Puducherry, dated 21.10.2025

**Minutes of the meeting held on 21.10.2025 Presided by the Hon'ble Minister for Public Works Department, Puducherry and chaired by the District Collector-cum-Chairperson, Puducherry District Disaster Management Authority, to review the action taken to face the ongoing North East Monsoon, 2025, at SEOC, 06.00 PM**

The District Collector-cum-Chairperson, Puducherry District Disaster Management Authority, Puducherry, welcomed all the Officers present and informed that the meeting would.

2. The District Collector, Puducherry, sought the particulars about the action taken on the preparatory activities discussed during the previous preparatory meeting. Further, being performed by all the ESF leaders / line departments and instructed for further actions as follows:

→ Control Rooms to be established to function 24 X 7 till the end of the NEM, 2025-26 and contact numbers of the officials deployed to be shared to the SEOC along with duty roaster.

Action by: PWD, Electricity, Forest, Local Bodies, Fisheries & Taluk Tahsildars.

→ Watch the low-lying areas consistently.

Action by: PWD, Local Bodies & Taluk Tahsildars.

→ 1. Any specific/ peculiar issues to be addressed immediately.

2. Drinking water to be chlorinated as per requirement.

3. To strengthen weak points of river bank and irrigation channels/Canal/ Drains.

4. To deploy water pumps to bail out the water inundation from low lying areas & channel.

5. Sufficient JCBs to be provided to clear the debris at the earliest.

Action by: PWD & Local bodies.

→ Wherever it is felt necessary, evacuation to be carried out and foods may be arranged locally.

Action by: SDMs.

→ Requisite Vehicles to be arranged upon request of the SDMs for relief & evacuation.

Action by: Transport Department.

→ 1. Requisite Foods to be arranged upon request of the SDMs. To be ready accordingly.

2. To facilitate fuel from various pumping stations in case of shortage. To identify fuel stations for uninterrupted fuel supply for pump houses and for government institutions.

Action by: Dept. of Civil Supplies & Consumer Affairs.

→ 1. No new banners/hoardings to be permitted. As much as possible, remove the existing banners.

2. Provide generator sets to every water pump house to ensure seemless drinking water supply.

3. Desilting of left out channels to be carried immediately.

Action by: Local bodies.

→ 1. Pruning of trees to be carried out immediately after the rain stops.  
2. Each one Snake catcher to be allotted per Taluk and contact numbers to be shared with the State & Taluk EOCs.

Action by: Forest Dept.

→ 1. Electricity control room to be more active in attending complaints.  
2. To issue necessary advisories to the public.

Action by: Electricity Dept.

→ Deploy a nodal officer on 24 X 7 basis to the SEOC who is responsible to disseminate the complaints for immediate disposal.

Action by: PWD, Local bodies, Electricity, Health, Forest, Transport.

→ Provide Sand bags to the Electricity Department and river bunds wherever necessary.

Action by: PWD.

→ 1. To co-ordinate with Forest and PWD for removing fallen trees and vulnerable trees.

2. To mobilize necessary resources and man power for search & rescue operations.

Action by: Fire Service.

→ 1. To ensure adequate medicines and vaccines are available in all PHCs/CHCs for prevention and control of outbreak of diseases / epidemic.

2. To ensure that identified locations of mosquito breeding points and low lying flooding areas are properly treated to prevent vector borne diseases along with the assistance of the Local bodies, wherever necessary.

3. Necessary IEC material for water borne diseases to be kept ready.

4. To ensure ambulance facilities are ready for emergencies.

5. To issue necessary advisories to the public.

Action by: Health & Family Welfare.

→ 1. To keep all schools opened during emergency.

2. To provide the contact list of the person in-charge of Schools identified as Shelters.

Action by: Directorate of School Education.

→ To prepare the area-wise list of pregnant and lactating women for shifting during emergencies and to provide a single point of contact.

Action by: Women & Child welfare.

→ 1. To co-ordinate with NGOs for resource mobilization to assist in managing disasters.

2. To identify and keep the list of the disabled and elderly in vulnerable areas.

Action by: Social welfare.

→ To issue necessary advisories to the Farmers.

Action by: Agriculture Dept.

→ 1. To identify shelter locations for domestic animals, cattle and necessary emergency stocking of medicines and fodder in the immediate vicinity of such shelters.

2. To issue necessary warning / instructions on time.

Action by: Animal Husbandry Dept.

- 1. To ensure availability of Public Address System in patrolling / SHOs vehicles.  
2. To ensure deployment of police personnel to handle wireless messages in the SEOC.  
3. To utilize effectively the equipment procured for Disaster Management.  
Action by: Police Dept.
- 1. To disseminate weather warnings to fishermen through VHF radio communication, public address system to all fishermen particularly those engaged in fishing in the harbour. Warning messages should also be sent through the local cable TV network / FM.  
2. Fishing boats to be kept ready for rescue operations.  
Action by: Fisheries Department.
- To co-ordinate with Fisheries Department for rescue operations.  
Action by: Indian Coast Guard.

With this, the meeting ended with thanks from the Chair.

//Authorised to issue//

*AS*  
21/10/2023  
(A. SIVASANKARAN)  
DEPUTY COLLECTOR (DM)-cum-  
CHIEF EXECUTIVE OFFICER,  
PUDUCHERRY DISTRICT AUTHORITY

To:

All the ESF Heads / Line Departments.

Copy to:

The PS to the Hon'ble Minister for PWD, Puducherry.

Copy submitted to:

1. The Chief Secretary, Puducherry.
2. The DC -cum- Secretary (Revenue / R&R), Puducherry.

**ESF & LINE DEPARTMENTS**

1. The Senior Superintendent of Police (Traffic), Puducherry (ESF#1)
2. The Senior Superintendent of Police (L&O), Puducherry (ESF#15)
3. The Director of Health and Family Welfare Services, Puducherry (ESF#2)
4. The Sub/Deputy Collector (Revenue) North/ South, Puducherry (ESF#3,6 & 8)
5. The Divisional Fire Officer, Puducherry (ESF#4 & 14)
6. The Transport Commissioner, Puducherry (ESF#5)
7. The Chief Engineer, PWD, Puducherry (ESF#7 & 13)
8. The Director of Women and Child Development, Puducherry (ESF#9)
9. The Director of Civil Supplies and Consumer Affairs, Puducherry (ESF#10)
10. The Superintending Engineer-II, PWD, Puducherry (ESF#11)
11. The Superintending Engineer-cum-HoD, Electricity Dept., Puducherry (ESF#12)
12. The Superintendent of Police (North/South/East/West), Puducherry (ESF#15)
13. The Director of Social Welfare, Puducherry (ESF#16)
14. The Commandant, Indian Coast Guard, Puducherry
15. The Joint Director of School Education, Puducherry.
16. The Deputy Director, Forest Department, Puducherry.
17. The Director, Local Administration Department, Puducherry.
18. The Director, Fisheries Dept., Puducherry.
19. The Director, Information & Publicity Dept., Puducherry.
20. The Director, Agriculture Department, Puducherry.
21. The Director, Animal Husbandry Department, Puducherry.
22. The Superintendent of Police, Coastal Police, Puducherry.
23. The Commissioner, Pondicherry/Oulgaret Municipality.
24. The Commissioner, Villianur/Mannadipet/Bahour/Nettapakkam /Ariankuppam CP
25. The Tahsildar, Taluk Office, Puducherry/ Oulgaret/Villianur/Bahour.

**List of Participants**

<b>Sl. No</b>	<b>Name Tvl.</b>	<b>Designation &amp; Dept.</b>	<b>Mobile No.</b>
1.	Ishita Rathi, I.A.S.	Sub-Collector (Revenue) North	9999283998
2.	M. Kandasamy	Commissioner, Pondicherry Municipality	9443407852
3.	A. Suresh Raj	Commissioner, Oulgaret Municipality	9443471671
4.	A. Kumaran	Deputy Collector (Revenue) South	9994475734
5.	K. Veeraselvam	Chief Engineer, PWD	9994485339
6.	K. Ilango	Divisional Fire Officer, Fire Service Department	9894193855
7.	R. Ragu Nagayagam	SP (North), Police Department	9677498889
8.	R. Sendhil Kumar	Superintending Engineer, O&M, Electricity	9489080303 9047030567
9.	A. Rajakumar	Deputy Director, Forest Department	9443734466
10.	R. Radhakrishnan	Executive Engineer, Irrigation Division, PWD	9655601049
11.	C. Vassou	Executive Engineer, Public Health Division, PWD	9442159662
12.	A. Sivabalan	Executive Engineer, Pondicherry Municipality	9443369976
13.	R. Malaivasan	Executive Engineer, Oulgaret Municipality	9443371672
14.	G. Pannir	Executive Engineer, NH Division, PWD	9443440331
15.	A. Madivanane	AE, Irrigation Division, PWD	9486623864
16.	M. Velmourogen	Demonstration Asst., Forest Department	8220425494